

# **Sex Offender Treatment Supervisor**

## **\$3,869- \$5,075 Monthly (Range 55) + Great Benefits!**

### **Agency Information**

Department of Corrections

Location: The Department of Corrections is seeking a highly motivated and qualified individual to fill a permanent vacancy for a Sex Offender Treatment Supervisor position at Airway Heights Corrections Center in Airway Heights, Washington.

Agency Profile: The Department of Corrections, as a partner in the criminal justice system, enhances public safety, administers criminal sanctions and programs in accordance with the law, and provides leadership for the future of corrections in Washington State. DOC offers:

- > Hundreds of rewarding and exciting careers
- > Flexible schedules
- > Comprehensive compensation packages
- > Training and development opportunities
- > Tuition reimbursement
- > The fulfillment of public service

The agency mission is, "To improve public safety."

The Department consists of the Office of the Secretary, Prisons Division, Community Corrections Division, Administrative Services Division, Medical Services Department, Communications Department, and Risk Management Department. The Department employs over 8,100 staff and has a biennial budget of approximately \$1.8 billion.

For additional information about the Department of Corrections, please visit [www.doc.wa.gov](http://www.doc.wa.gov).

### **Duties**

Within the Department of Correction's Sex Offender Treatment Program, evaluates the crimeogenic needs of sex offenders and provides specialized sexual deviancy treatment using dynamic risk, cognitive behavioral and relapse prevention models as provided in the Association or Treatment of Sexual Abuser (ATSA) guidelines. May serve as a witness in court hearings specific to offender's participation in treatment and potential for re-offending.

In providing sex offender treatment, this position will be required to perform clinical interviews, file review, case plan development and implementation, and group and individual therapy.

Provides training and clinical supervision to assigned SOT Specialists.

The Sex Offender Treatment Supervisor position works collaboratively with staff in the Sex Offender Treatment Program(SOTP), as well as designated staff in the Department of Corrections, Indeterminate Sentence Review Board (ISRB), End of Sentence Review Committee (EOSR), community stakeholders to include visitors and offenders, in an effort to promote community safety and the offender's re-entry and transition to the community.

### **Qualifications**

Required Qualifications

A Bachelor's degree with major study in a social science or behavioral science

AND

Four years of experience providing direct supervision to offenders in a juvenile or adult correctional setting or two years providing individual or group therapy to adult offenders, sex offenders or the mentally ill.

AND

One year of experience providing mental health treatment to groups.

A Master's degree in social or behavioral science may be substituted for two years of experience in a juvenile or adult correctional setting or one year of providing individual or group therapy to adult

offenders, but does not remove the requirement for the one year of experience providing group mental health therapy.

Note: Experience in mental health treatment may be defined as: any experience where responsibilities have included mental health treatment planning, mental health program implementation and/or direct delivery of client mental health services.

#### Desired Qualifications

A degree in Psychology, Social Work or Counseling is preferred. Therapeutic process group experience is preferred over educational or psycho-educational group experience.

### Special Notes

Application Process: In order to be considered for this position, you must complete the entire Application Wizard, however, completion of the Diversity Profile Questionnaire is optional. To ensure you complete the entire application, once in the Application Wizard, scroll to the right of the page and use the arrows to go to additional tabs. Remember to click on "Save" at the bottom of each tab to ensure your entries are saved. Be sure to also unlock your profile and keep your email address and other contact information current.

By submitting a completed application package to this announcement you are acknowledging that all answers, statements and any other materials you have submitted to apply for this job are true and complete to the best of your knowledge. You understand that Washington State may verify this information and that untruthful or misleading answers are cause for rejection of your application or dismissal if employed.

For further information about managing your application and profile, please refer to "Manage Your Job Applications and Profile" link from the [www.careers.wa.gov](http://www.careers.wa.gov) homepage.

All Department of Corrections employees are fingerprinted for a criminal history background check.

Pre-employment process may include drug testing.

Employees work with offenders in a potentially hazardous setting. Please consider this when deciding whether to apply.

Tuberculosis is a priority health issue for Department of Corrections employees. Periodic skin tests are required for all health care providers and those who transport known/suspected Tuberculosis patients. Testing is voluntary for all other employees. When positive tests result, further testing and treatment may also be required. Employment is not contingent upon test results.

This position is included in a Union Shop that requires employees to join the union within thirty (30) days of employment.

All DOC facilities are smoke and/or tobacco free.

### Other Information

#### CORE COMPETENCIES FOR ALL EMPLOYEES:

Safety, Treats Others with Respect and Courtesy, Dependability, Accountability, Judgment and Problem Solving, Leadership, Communication, Relationship Building, Ethics and Integrity.

#### LOCAL AND JOB SPECIFIC COMPETENCIES:

- Accountability: Can be relied upon to achieve excellent results with little need for oversight; earns the trust, respect and confidence of coworkers and customers through consistent honesty, forthrightness and professionalism in all interaction; logically integrates various ideas, intentions and information to form effective goals, objectives, timelines, action plans and solutions.
- Caseload Management: Appropriately prioritize and concurrently service multiple, long-term case assignments, integrating many factors into case decisions, and ensuring accurate, high quality service delivery.

- Consulting: Employ expertise, credibility, and effective partnering to help clients identify, evaluate, and resolve complex or sensitive issues, problems, and service needs.
  - Counseling: Effectively use a variety of tools and methods to encourage adults to change behavior and/or overcome physical/emotional barriers.
  - Development and Continual Training: Demonstrate an ongoing commitment to learning and self-improvement.
  - Facilitation: Coordinate and lead small groups, creating a cooperative and productive environment in which to resolve problems or develop and implement plans.
  - Inclusiveness: Actively contribute to a work environment that embraces diversity and uses diverse perspectives to enhance the attainment of organizational goals.
  - Interviewing: Use effective techniques for communicating and asking questions in ways that enhance clarity, information flow and reliability of the information.
  - Tact and Diplomacy: Respond to difficult, stressful or sensitive interpersonal situations in ways that reduce or minimize potential conflict and maintains good working relationships among internal and external customers.
  - Workload Management: Effectively organize multiple assignments, sometimes of a complex nature or involving competing priorities, to produce work products that are accurate, thorough and on time.
- Written Communication: Effectively convey ideas and information in writing using language that is appropriate to both the complexity of the topic and the knowledge and understanding of the reader.

Washington State Employees enjoy outstanding comprehensive benefits including health, dental, life and long-term disability insurance; vacation, sick, military and civil leave; dependent care assistance program; employee advisory service; deferred compensation plans; educational benefits program; 11 paid holidays; flexible work hours; training; and state retirement plans. For more information please visit: <http://www.doc.wa.gov/jobs/benefitssummary.asp>.

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, may call (360) 664-1960 or toll free (877) 664-1960 or Telecommunications Device for the Deaf (360) 664-6211. For questions about this recruitment call (509) 244-6704.

## How to Apply

### For job seekers who are not permanent state of Washington employees:

1. Go to <http://careers.wa.gov/SearchAndApply.htm>.
2. If you are a new user, click on Register Now under the heading: **New Users**. Complete the fields under the **Registration** page. Remember to read and confirm acceptance of the Data Privacy Statement under the **Data Privacy Statement** header. Click Register. You are encouraged to build your profile in the system by clicking Option 1: Build Resume Profile under the header **My Resume**. Returning users can log-in by clicking the Job Seekers Login button.
3. Click on Apply Directly under the heading **My Job Search and Applications**.
4. In the reference code field, enter NB00019821\* and click on Start Search.
5. Click on the link Sex Offender Treatment Supervisor, Airway Heights, WA under the **Job Posting** column heading to view the complete announcement and apply.
6. Click through all the tabs along the top to complete your application and a questionnaire.
7. Attach your current resume through the **Attachments** tab.
8. Submit a cover letter summarizing how your knowledge, skills and abilities meet the minimum qualifications of this position under the **Cover Letter** tab.

9. Your application will not be submitted until you hit the **Submit** button under the **Send Application** tab. Make sure to review all your information as you will not be able to edit your application once it has been submitted.

10. If you would like to see the status of your application, click on View Profile and Application History Statuses and Scores under the **My Job Search and Application** column heading on the **External Job Seeker Start Page**. You will be able to view your questionnaire scores on this page, including the latest status of all your applications.

**Help is available**

- A users' guide for applying to jobs is available at <http://careers.wa.gov/help/>.
- If you need assistance applying for this job, please call DOP at (360) 664-1960 or 1-877-664-1960 or e-mail [Information@dop.wa.gov](mailto:Information@dop.wa.gov).